

Bath & North East Somerset Council		
MEETING	Licensing Sub Committee	
MEETING DATE	Thursday 19 May 2022	EXECUTIVE FORWARD PLAN REFERENCE:
TITLE:	Application for a Premises Licence for: The Building of Bath Museum Countess of Huntingdon Chapel Walcot Bath	
WARD:	Walcot	
AN OPEN PUBLIC ITEM		
List of attachments to this report:		
Annex A Application for a new premises licence.		
Annex B Floor plans submitted with application		
Annex C Representations of objection received		

1 THE ISSUE

- 1.1 An application has been made under s.17 Licensing Act 2003 by Bath Preservation Trust
- 1.2 Relevant representations have been received within the statutory period.

2 RECOMMENDATION

- 2.1 The Committee is asked to determine the application.

3 THE REPORT

- 3.1 An application has been received from Bath Preservation Trust for a new Premises Licence for The Building of Bath Museum, Countess of Huntingdon Chapel, Walcot, Bath (**Annex A**).
- 3.2 The application proposes the following licensable activities:

The sale of alcohol on and off premises: Monday to Saturday 09:00 to 23:00 and Sunday 10:00 to 17:30

Performance of Dance (indoors and outdoors): Monday to Saturday 09:00 to 23:00

and Sundays 10:00 to 17:30

Exhibition of Film (indoors): Monday to Saturday 09:00 to 23:00 and Sundays 10:00 to 17:30

Performance of Live Music (indoors and outdoors): Monday to Saturday 09:00 to 23:00 and Sundays 10:00 to 17:30

Performance of Recorded Music (indoors and outdoors): Monday to Saturday 09:00 to 23:00 and Sundays 10:00 to 17:30

Performance of a Play: (outdoors): Monday to Saturday 09:00 to 23:00 and Sundays 10:00 to 17:30

3.3 The application proposes the following opening times:

Monday to Saturday 09:00 to 23:00 and Sundays 10:00 to 17:30

3.4 The following measures have been offered by the applicant to promote the licensing objectives:

The premises shall install and maintain a CCTV system to police and ICO guidelines. All entry, exit and point of sale areas will be covered by the cameras, and the images shall enable frontal identification of every person entering in any light condition. The system shall continually record whilst the premises is open for licensable activities and during all times when staff and customers remain on the premises. All recordings shall be stored for a minimum period of 28 days with date and time stamping. Recordings shall be made available to a police officer or an authorised officer of the licensing authority upon request throughout the preceding 28 day period, providing that such requests are in connection with the prevention or detection of crime.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show a police officer or an authorised officer of the licensing authority data or footage upon request.

All faults with the CCTV system shall be repaired as soon as possible and in any case within three working days after which time, if the system is still inoperative no licensable activities shall take place without the agreement of police licensing or the licensing authority until the fault is rectified.

In addition to any other training, the premises licence holder shall ensure all staff are trained to prevent underage sales, enter sales correct on the tills so the prompts show when appropriate, and monitor staff to ensure their training is put into practice. Records shall be kept for a minimum of 12 months and made available to police or the licensing authority upon request. Refresher training shall be carried out at least every six months.

The Premises Licence Holder shall require the Designated Premises Supervisor or in his/her absence other responsible person to keep an incident/refusal logbook in a bound book in

which full details of incidents and refusal of alcohol sales are recorded. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the police or licensing authority when requested.

The designated premises supervisor shall ensure that tables are cleared of all bottles and glasses on a regular basis, during trading hours to avoid an accumulation of glassware.

Customers shall not be permitted to remove from the premises any drinks supplied by the premises in open containers.

Notices shall be prominently displayed at all exits and at any area used for smoking, requesting patrons to respect the needs of local residents and leave the area quietly.

The Premises must implement a "Challenge 25" policy whereby all customers who appear to be under 25 must produce photographic identification in the form of a passport, driving licence or Proof of Age Scheme (P.A.S.S) approved identification before being allowed to purchase alcohol.

Publicity materials notifying customers of the operation of Challenge 25 scheme shall be displayed at the premises including a Challenge 25 sign of at least A4 size at the entrance to the premises and where practicable at each point of sale.

- 3.5 The floor plans detailing the extent of the proposed licensed premises are attached at **Annex B**.
- 3.6 The Licensing Act 2003 (Section 4) states that it is the duty of all Licensing Authorities to carry out their functions under the Act with a view to promoting the licensing objectives. The licensing objectives are:
- a) the prevention of crime and disorder;
 - b) public safety;
 - c) the prevention of public nuisance; and
 - d) the protection of children from harm.
- 3.7 Each objective is of equal importance. As there are no other licensing objectives, these four are of paramount consideration at all times. When considering applications, representations or notifications, the Licensing Authority will have regard to these licensing objectives.
- 3.8 The Licensing Authority may grant the application with or without additional conditions.
- 3.9 Section 4(3) Licensing Act 2003 states that the Licensing Authority should also have regard to the Council's Licensing Policy, the Statutory Guidance issued under Section 182 of the Licensing Act 2003, and the Licensing Act itself, and in particular to:
- a) Paragraphs 3-6, 8-10, 13-14, 17-24, 29, 33-36, 38-41 of the 2020 policy;
 - b) Chapters 2, 8, 9 and 10 of the Statutory Guidance as revised April 2018;
 - c) Sections 4, 9, 10, 11, 12, 13, 16, 17, 18, 23, 182, and 183 of the Act.

- 3.10 The Licensing Authority recognises that Licensing and Planning are separate regimes. Where an application is granted by the Licensing Authority which would require planning permission this would not relieve the applicant of the need to obtain that permission. It will still be necessary for the applicant to ensure that he/she has **ALL** the necessary permissions in place to enable them to run the business within the law.
- 3.11 If the application is refused the applicant may appeal within 21 days of the notification to the Magistrates' Court. If the application is granted the person making the relevant representation may appeal within 21 days of the notification to the Magistrates' Court. On appeal the court may either dismiss the appeal, substitute the decision appealed against for any other decision which could have been made by the Licensing Authority, or remit the case to the Licensing Authority to dispose of in accordance with the direction of the court. The court may make such order for costs as it thinks fit.
- 3.12 In accordance with the requirements of the Act, copies of the application were forwarded to the Police, the Fire Authority, Environmental Health, Development Control, Trading Standards, Health Authority and the Safeguarding Children and Young Persons Team.
- 3.13 The applicant was required to place a notice at the premises for a period of 28 consecutive days starting the day after the application was made, and to place an advert in a local newspaper within 10 working days of submitting the application to the licensing authority.
- 3.14 Representations of objection have been received within the statutory period from a number of local residents. They express concern that the applicant's proposals are likely to undermine the Public Nuisance licensing objective (**Annex C**).
- 3.15 As relevant representations have been received, the Licensing Sub Committee must determine the application in accordance with the Licensing Act 2003.

4 STATUTORY CONSIDERATIONS

- 4.1 An Equality Impact Assessment (EqIA) has been completed. No adverse or other significant issues were found.
- 4.2 Consideration must be given to the Human Rights Act 1998 and the "convention rights".
- 4.3 The Sub Committee have been delegated authority to determine the application on behalf of the Licensing Authority in accordance with the Licensing Act 2003.
- 4.4 When reaching a decision, the Licensing Authority must carry out its functions with a view to promoting the four licensing objectives.

5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 5.1 The costs of processing licences are covered by the fees charged. The fee for this application is £ 170.00

6 RISK MANAGEMENT

- 6.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision-making risk management

guidance.

7 CLIMATE CHANGE

- 7.1 The licensing objectives do not require the applicant to specify steps to mitigate the impact of climate emergency. However, the applicant is encouraged to consider locally sourced ingredients and reducing single use plastic in the operation of their business.

8 OTHER OPTIONS CONSIDERED

- 8.1 None.

9 CONSULTATION

- 9.1 The Council's Monitoring Officer (Director – Legal & Democratic Services and Council Solicitor), Section 151 Officer (Director of Finance) and Head of Building Control and Public Protection have had opportunity to input to this report and have cleared it for publication.
- 9.2 This report has not been sent to the Trades Union because they would have no involvement.

Contact person	Geoff Cannon Public Protection Officer (Licensing) 07977 228120
Background papers	Licensing Act 2003 Guidance issued under s.182 of the Licensing Act 2003 Licensing Act 2003 (Premises and Club Premises Certificates) Regulations 2005 B&NES Statement of Licensing Policy
Please contact the report author if you need to access this report in an alternative format	

ANNEX A

Application for a Premises Licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Information on the Licensing Act 2003 is available [here](#).

Before completing this form please read the [guidance notes](#).

Use the extra page at the end of the form to provide further details if necessary.

When it is complete you can submit the form directly to us – click on the Submit Form button. You may wish to print and keep a copy of the completed form for your records. For help information about filling in this type of electronic form, click on the help information button.

I/We (premises licence holder name)
apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Part 1 – Premises Details

Postal address of premises or, if none, ordinance survey map reference or description

The Building Of Bath Museum
Countess Of Huntingdon Chapel
Vineyards
Walcot

Postcode

Telephone number of premises

Non-domestic rateable value of premises ([if you are unsure, you can use this Government link for more information](#))

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

Please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a:
 - Statutory function or
 - A function discharged by virtue of Her Majesty's prerogative

☒☐☐

INDIVIDUAL APPLICANTS (fill in as applicable)

Title

First names

Surname

Are you 18 years or older?

Yes

☐

No

☐

Date of Birth

Current postal address if different from premises address

Postcode

Daytime contact telephone number

Email address

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Title

First names

Surname

Date of Birth (you must be 18 years old or over)

Current postal address if different from premises address

Postcode

Daytime contact telephone number

Email address

OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name

Bath Preservation Trust

Address

1 Royal Crescent
Bath
BA1 2LR

Registered number (where applicable)

203048

Description of applicant (for example, partnership, company, unincorporated association etc.)

Charity And Company Limited By
Guarantee

Telephone number (if any)

01225 338727

Email address (optional)

Operating Schedule

When do you want the premises licence to start?

03/05/2022

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people attend the premises at any one time, please state the number expected to attend

General description of premises

A Former Chapel Now Operated As An Accredited Museum With Offices.

The Museum Is Open To The Public By Appointment And For Events And Activities.

The Publicly Accessible Area Is Level Access On The Ground Floor Of The Building

Entered Through A Paved Courtyard And Doors Into The Chapel.

The Provision Of Alcohol For Consumption Onsite Will Take Place During Some Events. Entrance To The Event Will Be Controlled Through Tickets Pre-Booking Or Through Observance Of Fire Safety Limits.

The Sale Of Alcohol For Consumption Off-Site Will Be Offered In The Gift Shop With Alcohol Sold In Sealed Containers For Domestic Consumption.

A Cctv System Is Installed At The Premises Which Covers All Public Areas

With Records Recorded And Retained For 28 Days.

Operating Schedule Continued

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act)

Provision of regulated entertainment

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performance of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |
|
 |
 |
| i) Provision of late night refreshment (if ticking yes, fill in box I) | <input type="checkbox"/> |
|
 |
 |
| j) Supply of alcohol (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |

In all cases complete boxes K, L and M (on the following pages)

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>	May be provided as part of the public programme of Bath Preservation Trust, appropriate to the operation and setting of the museum.		
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>	State any seasonal variations for performing plays (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>	Non standard timings. Where you intend to use the premises for the performance of a play at different times than those listed, please list (please read guidance note 5)		
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text" value="10:00"/>	<input type="text" value="17:30"/>			
	<input type="text"/>	<input type="text"/>			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both? (please read guidance note 2)	Indoors <input checked="checked" type="checkbox"/>	Outdoors <input type="checkbox"/>	Both <input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)			
Mon	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>	May be provided as part of the public programme of Bath Preservation Trust, appropriate to the operation and setting of the museum.			
Tues	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>				
Wed	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>	State any seasonal variations for the exhibition of films (please read guidance note 4)			
Thur	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>				
Fri	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>	Non standard timings. Where you intend to use the premises for the exhibition of films at different times than those listed, please list (please read guidance note 5)			
Sat	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>				
Sun	<input type="text" value="10:00"/>	<input type="text" value="17:30"/>				

C

Indoor Sporting Events Standard days and timings (please read guidance note 6)			
Day	Start time	Finish time	Please give further details here (please read guidance note 3)
Mon	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
Tues	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for indoor sporting events (please read guidance note 4)
	<input type="text"/>	<input type="text"/>	
Thur	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for indoor sporting events at different times than those listed, please list (please read guidance note 5)
	<input type="text"/>	<input type="text"/>	
Sat	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
Sun	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	09:00	23:00	May be provided as part of the public programme of Bath Preservation Trust, appropriate to the operation and setting of the museum.					
Tues	09:00	23:00						
Wed	09:00	23:00	State any seasonal variations for performance of live music (please read guidance note 4)					
Thur	09:00	23:00						
Fri	09:00	23:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times than those listed, please list (please read guidance note 5)					
Sat	09:00	23:00						
Sun	10:00	17:30						

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>	May be provided as part of the public programme of Bath Preservation Trust, appropriate to the operation and setting of the museum.		
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>	State any seasonal variations for playing recorded music (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times than those listed, please list (please read guidance note 5)		
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text" value="10:00"/>	<input type="text" value="17:30"/>			
	<input type="text"/>	<input type="text"/>			

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	09:00	23:00	May be provided as part of the public programme of Bath Preservation Trust, appropriate to the operation and setting of the museum.					
Tues	09:00	23:00						
Wed	09:00	23:00	State any seasonal variations for the performance of dance (please read guidance note 4)					
Thur	09:00	23:00						
Fri	09:00	23:00	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times than those listed, please list (please read guidance note 5)					
Sat	09:00	23:00						
Sun	10:00	17:30						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing			
			<div style="border: 1px solid black; height: 100px; width: 100%;"></div>			
					Will the performance of dance take place indoors or outdoors or both? (please read guidance note 2)	
					Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>		
			Both	<input type="checkbox"/>		
Day	Start time	Finish time	Please give further details here (please read guidance note 3)			
Mon	<input type="text"/>	<input type="text"/>	<div style="border: 1px solid black; height: 150px; width: 100%;"></div>			
	<input type="text"/>	<input type="text"/>				
Tues	<input type="text"/>	<input type="text"/>				
	<input type="text"/>	<input type="text"/>				
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) and (g) (please read guidance note 4)			
	<input type="text"/>	<input type="text"/>	<div style="border: 1px solid black; height: 80px; width: 100%;"></div>			
Thur	<input type="text"/>	<input type="text"/>				
	<input type="text"/>	<input type="text"/>				
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times than those listed, please list (please read guidance note 5)			
	<input type="text"/>	<input type="text"/>	<div style="border: 1px solid black; height: 150px; width: 100%;"></div>			
Sat	<input type="text"/>	<input type="text"/>				
	<input type="text"/>	<input type="text"/>				
Sun	<input type="text"/>	<input type="text"/>				
	<input type="text"/>	<input type="text"/>				

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times than those listed, please list (please read guidance note 5)		
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption: (please read guidance note 2)		On the premises	<input type="checkbox"/>
					Off the premises	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start time	Finish time	State any seasonal variations for the supply of alcohol (please read guidance note 4)			
Mon	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>	<div></div>			
	<input type="text"/>	<input type="text"/>				
Tues	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>				
	<input type="text"/>	<input type="text"/>				
Wed	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>				
	<input type="text"/>	<input type="text"/>				
Thur	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>				
	<input type="text"/>	<input type="text"/>				
Fri	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>				
	<input type="text"/>	<input type="text"/>				
Sat	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>				
	<input type="text"/>	<input type="text"/>				
Sun	<input type="text" value="10:00"/>	<input type="text" value="17:30"/>				
	<input type="text"/>	<input type="text"/>				
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times than those listed, please list (please read guidance note 5)			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Title	Mr
First Name(s)	Alex
Surname	Sherman
Date of Birth	27/02/1972
Address	<div>██████████</div> <div>██████</div>
Postcode	BA5 3LE
Personal licence number	In the process of applying
Issuing licensing authority	Mendip District Council

Please print the ‘Consent of individual to being specified as premises supervisor’ form and have the person specified above sign and confirm the details given.

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)	
Day	Start time	Finish time		
Mon	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>		
	<input type="text"/>	<input type="text"/>		
Tues	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>		
	<input type="text"/>	<input type="text"/>		
Wed	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>		Non standard timings. Where you intend to use the premises to be open to the public at different times than those listed, please list (please read guidance note 5)
	<input type="text"/>	<input type="text"/>		
Thur	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>		
	<input type="text"/>	<input type="text"/>		
Fri	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>		
	<input type="text"/>	<input type="text"/>		
Sat	<input type="text" value="09:00"/>	<input type="text" value="23:00"/>		
	<input type="text"/>	<input type="text"/>		
Sun	<input type="text" value="10:00"/>	<input type="text" value="17:30"/>		
	<input type="text"/>	<input type="text"/>		

M – Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

The premises shall install and maintain a CCTV system to police and ICO guidelines. All entry, exit and point of sale areas will be covered by the cameras, and the images shall able frontal identification of every person entering in anylight condition. The system shall continually record whilst the premises is open for licensable activities and during all times when staff and customers remain on the premises. All recordings shall be stored for a minimum period of 28 days with date and time stamping. Recordings shall be made available to a police officer or an authorised officer of the licensing authority upon request throughout the preceding 28 day period, providing that such requests are inconnection with the prevention or detection of crime.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show a police officer or an authorised officer of the licensing authority data or footage upon request.

b) The prevention of crime and disorder

All faults with the CCTV system shall be repaired as soon as possible and in any case within three working days after which time, if the system is still inoperative no licensable activities shall take place without the agreement of police licensing or the licensing authority until the fault is rectified.

In addition to any other training, the premises licence holder shall ensure all staff are trained to prevent underage sales, enter sales correct on the tills so the prompts show when appropriate, and monitor staff to ensure their training is put into practise. Records shall be kept for a minimum of 12 months and made available to police or the licensing authority upon request. Refresher training shall be carried out at least every six months.

The Premises Licence Holder shall require the Designated Premises Supervisor or in his/her absence other responsible person to keep an incident/refusal logbook in a bound book in which full details of incidents and refusal of alcohol sales are recorded. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the police or licensing authority when requested.

c) Public safety

The designated premises supervisor shall ensure that tables are cleared of all bottles and glasses on a regular basis, during trading hours to avoid an accumulation of glassware.

Customers shall not be permitted to remove from the premises any drinks supplied by the premises in open containers.

d) The prevention of public nuisance

Notices shall be prominently displayed at all exits and at any area used for smoking, requesting patrons to respect the needs of local residents and leave the area quietly.

e) The protection of children from harm

The Premises must implement a "Challenge 25" policy whereby all customers who appear to be under 25 must produce photographic identification in the form of a passport, driving licence or Proof of Age Scheme (P.A.S.S) approved identification before being allowed to purchase alcohol.

Publicity materials notifying customers of the operation of Challenge 25 scheme shall be displayed a the premises including a Challenge 25 sign of at least A4 size at the entrance to the premises and where practicable at each point of sale.

Custom Process Configuration

XML Specific

Application type	<input type="text"/>
Licence Case Type	<input type="text"/>
Licence Status	<input type="text"/>
XML Template	<input type="text"/>
CAPS Reference	<input type="text" value="22/00796/LAPRE"/>

Payments request

CallingAppID	<input type="text"/>
CallingAppRef	<input type="text"/>
PaymentSourceCode	<input type="text"/>

Response response

PaymentAuthorisationCode	<input type="text" value="597120"/>
IncomeManagementReceiptNumber	<input type="text" value="ZZVF00004032"/>
Originators Reference	<input type="text" value="0001538481"/>
CardScheme	<input type="text" value="DELT"/>
CardType	<input type="text" value="D"/>
PaymentAmount	<input type="text"/>
ResponseCode	<input type="text" value="00000"/>
ResponseDescription	<input type="text" value="The Payment has been Authorised"/>
Number of payment lines	<input type="text"/>

Payment 1

Receipt Number	<input type="text"/>
DueDate	<input type="text"/>
PaymentType	<input type="text"/>
Pay Description	<input type="text"/>
XML Description	<input type="text" value="Premises Licence"/>
PaymentDue	<input type="text" value="£315.00"/>
Paid	<input type="text"/>
Payment Date	<input type="text"/>
Fund	<input type="text"/>
Reference	<input type="text" value="YF2NDB10N98"/>

Form Calculations

Title Casing	<input type="text"/>
Sentence Casing	<input type="text"/>
UPRN for address lookup	<input type="text" value="10023108024"/>
Boolean to hide this page	<input type="text"/>

Other Custom Calculations

Calculation for licensable activities	<input type="text"/>	App Day Tel	<input type="text"/>
Subject Line for Email Out	<input type="text"/>	App Email	<input type="text"/>
Body for Internal Email	<input type="text"/>	App Address	<input type="text"/>
Body for External Email	<input type="text"/>	App DOB	<input type="text"/>
Start Date in XML format	<input type="text"/>	App 2 D Tel	<input type="text"/>
End Date in XML Format	<input type="text"/>	App 2 Email	<input type="text"/>
Hours the TEN covers	<input type="text"/>	App 2 Add	<input type="text"/>
DOB	<input type="text"/>	App 2 DOB	<input type="text"/>
Customer Email Acknowledgment	<input type="text"/>	Agent D Tel	<input type="text"/>
Premise Activities Complete	<input type="text"/>	Agent Add	<input type="text"/>
Premise Activities Part 1	<input type="text"/>	Agent Email	<input type="text"/>
Premise Activities Part 2	<input type="text"/>	Open Hours	<input type="text"/>
Premise Address	<input type="text"/>	App 3 D Tel	<input type="text"/>
TP Address	<input type="text"/>	App 3 Email	<input type="text"/>
TP DOB	<input type="text"/>	Ext Pty Email	<input type="text"/>

I have enclosed the plan of the premises

☒

I have enclosed the consent form (for further information [please visit our application forms webpage](#) and follow the guidance under the **Variation of DPS for an Existing Licence** heading)

☒

I understand I must now advertise my application ([for further information, please visit our website](#))

☒

I understand that if I do not comply with the above requirements my application will be rejected

☒

I am applying as an individual rather than a business / limited company and have enclosed proof of my entitlement to work in the UK (for information on what you can provide as evidence, [please reference our evidence guidance notes](#))

☐

Please attach evidence using the 'Upload & Attach Files' button.

Types of files accepted as attachments: gif, jpg, jpeg, tif, tiff, bmp, png and pdf.

Please note, there is a 10MB size limit on all files that can be attached.

Please ensure that the documents you attach are complete and easy to read. If documents are incomplete or are difficult to read this may result in a delay in your application.

Declaration (please read guidance note 10)

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

Confirmation of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) If confirming on behalf of the applicant please state in what capacity.

Confirmation

☒

Name

Alex Sherman

Date

24/03/2022

Capacity (owner, director etc.)

Chief Executive

For joint applications confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12) If confirming on behalf of the applicant please state in what capacity.

Confirmation

☐

Name

Date

Capacity (owner, director etc.)

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Name

Address

Postcode

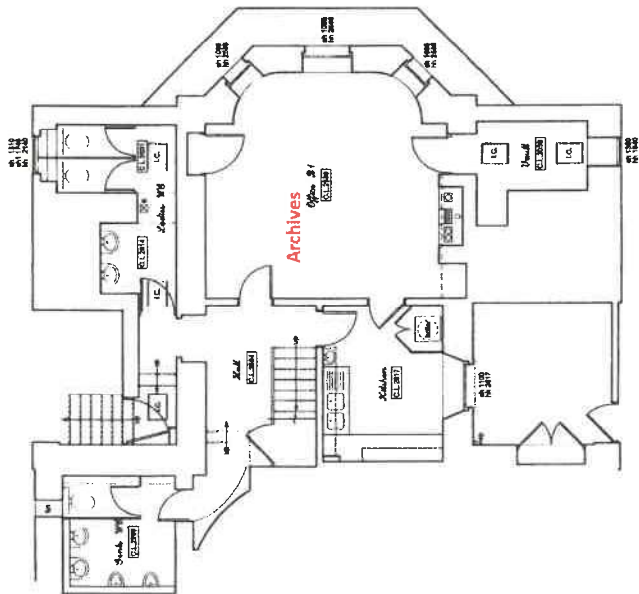
Telephone number (if any)

If you would prefer us to correspond with you by email, your email address (optional)

Use this page if there is any other information that you think we should know about.
Information entered on this page will be sent to us, along with the data on the rest of the form when you use the "Submit" option.

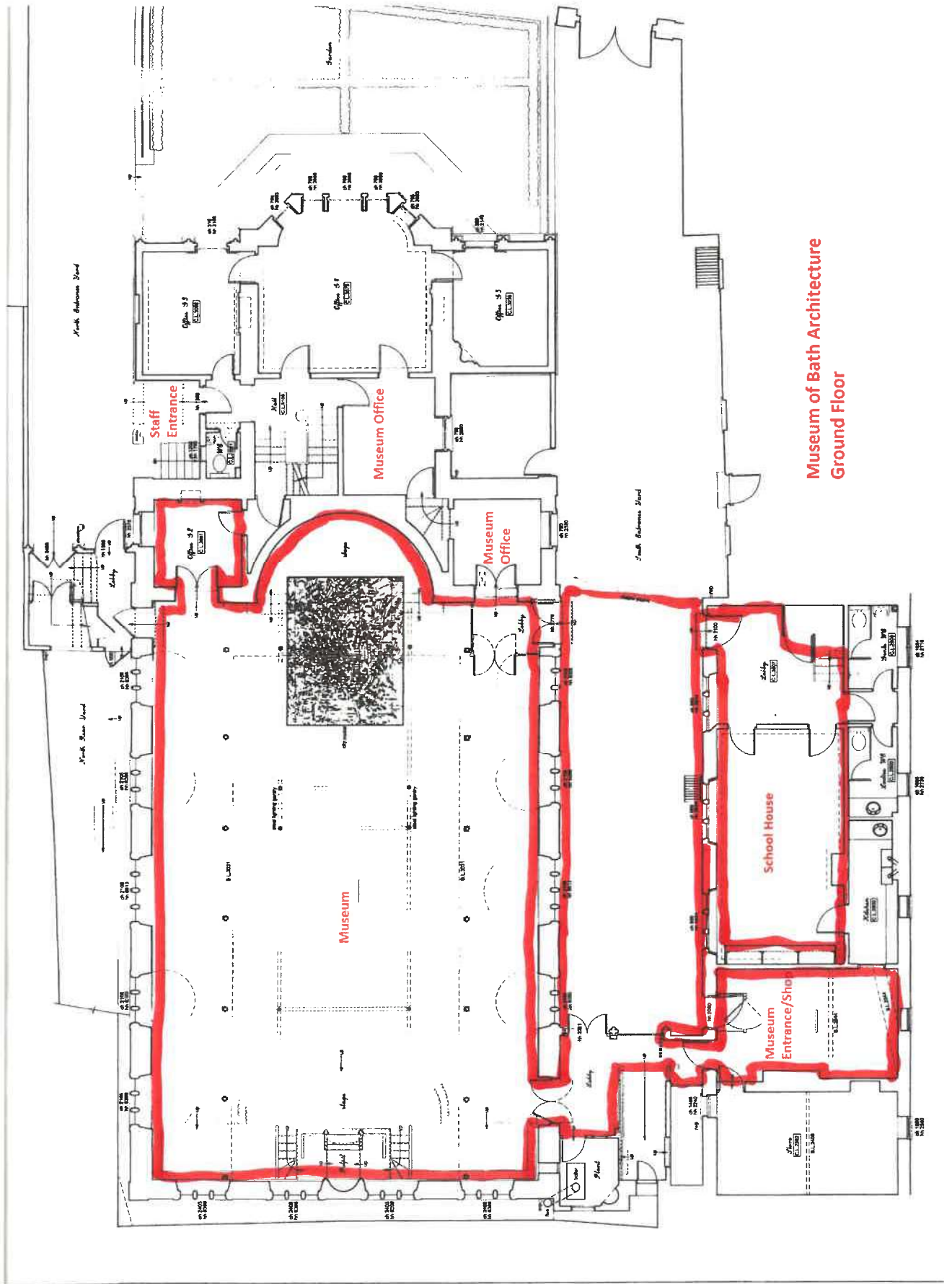
Ground Floor Plan

Museum of Bath Architecture
Basement

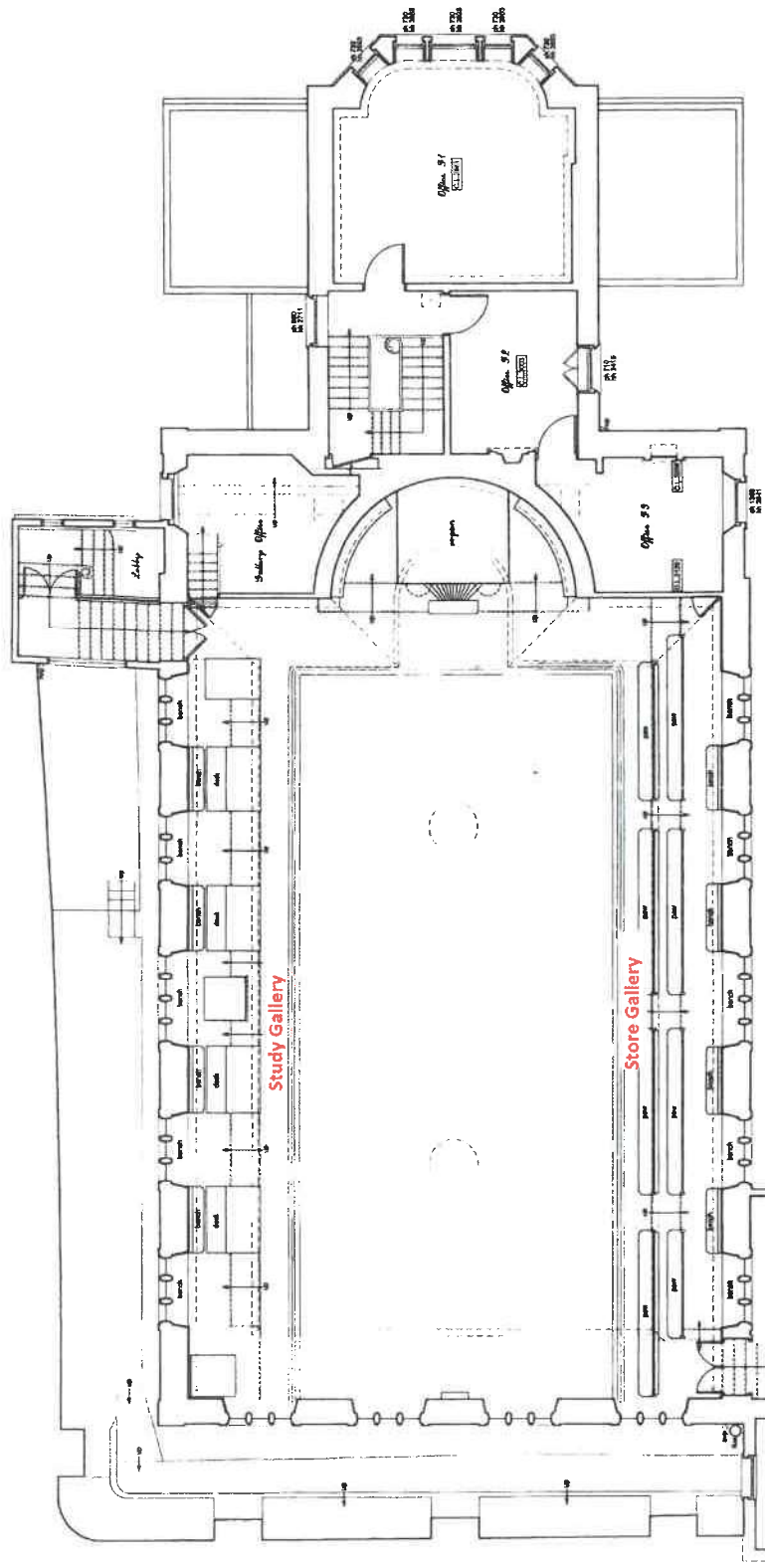


Basement Plan



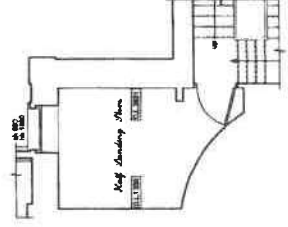


Museum of Bath Architecture
Ground Floor



Museum Office

Museum of Bath Architecture
First Floor



School house

Study Gallery

Store Gallery

Consent of individual to being specified as premises supervisor

Alexander Charles Sherman

I
[full name of prospective premises supervisor]

of
.....

-

.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

.....
[type of application]

by
Bath Preservation Trust

.....
[name of applicant]

relating to a premises licence
[number of existing licence, if any]

for
Museum of Bath Architecture
Countess of Huntingdon’s Chapel
The Paragon
Bath
BA1 5NA

.....
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Bath Preservation Trust

[name of applicant]

concerning the supply of alcohol at

Museum of Bath Architecture
Countess of Huntingdon's Chapel
The Paragon
Bath
BA15NA

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

Being applied for

[insert personal licence number, if any]

Personal licence issuing authority

Mendip District Council

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

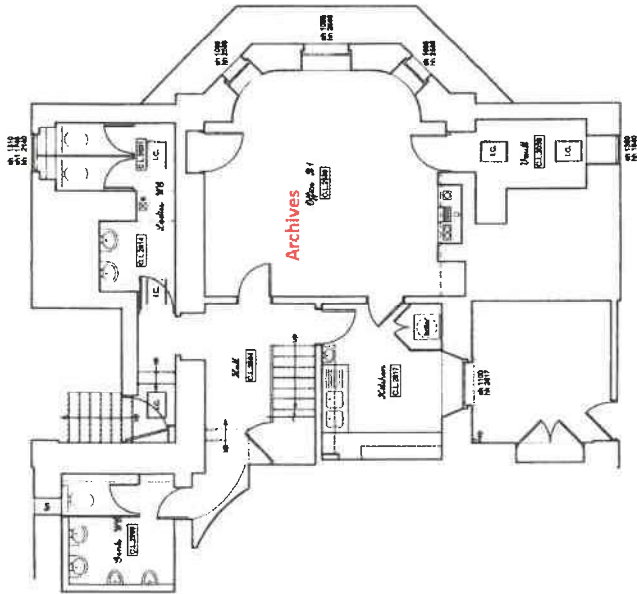


Name (please print)

ALEX SHERMAN

Date

24/03/2022



Ground Floor Plan

**Museum of Bath Architecture
Basement**

Basement Plan



Museum of Bath Architecture
Ground Floor

**Museum
Office**

Study Gallery

Store Gallery

School house

Schallhaus Gallery

Kaff Landing Store

ANNEX C

From: Craig Jones [REDACTED]
Sent: 16 April 2022 22:22
To: Licensing <Licensing@BATHNES.GOV.UK>
Subject: Notice of Application for the Grant of Premises License.

Dear sirs

I am the owner of [REDACTED] and I have seen the application for the grant of Premises License for the Bath Preservation Trust, Museum of Bath Architecture, Countess of Huntingdons Chapel Paragon Bath BA1 5NA which is next door to us.

Lately as a resident of the Vineyards we have been subjected to Party Houses @ 13 & 14 & have been subject to late night noise fueled by alcohol. We are also subjected to late night anti social behaviour also fueled by alcohol from members of the public walking along the Paragon & Vineyards pavements after a night out in Bath City Centre.

My wife & I are the proud parents of our children who are 8 & 6 years of age who have been woken up by some of the goings on of drunkenness disturbances & noise. By having groups of people who would be attending The Museum of Bath Architecture on their departure this will increase what already is an unacceptable situation of unnecessary noise in the Vineyards area.

I therefore adamantly oppose to the application for the Bath Preservation Trust, Museum of Bath Architecture, Countess of Huntingdons Chapel Paragon Bath BA1 5NA of the Premises license for music & alcohol that will cause us the unfair agony & effect the well being of our children.

I cannot believe somebody would want to promote such an idea that is next door to residential properties, especially when there are other venues that could be used in the City Centre. **A definite no from** [REDACTED]

Craig Jones

ANNEX C

From: Elisabeth K-P <[REDACTED]>
Sent: 19 April 2022 17:21
To: Licensing <Licensing@BATHNES.GOV.UK>
Subject: Application for Grant of a Premises Licence

To whom it may concern

I am the owner of 16 Vineyards BA1 5NA and wish to strongly object to the granting of a Premises Licence with alcohol at The Countess of Huntingdon's Chapel, Vineyards BA1 5NA.

Vineyards is a residential area and sadly we are already blighted by late night drunken antics at the Party Houses in 13 and 14 Vineyards about which we have to complain on a regular basis to Robert Warren as Planning and Enforcement Officer at Bath Council. Adding yet another venue for parties, music and alcohol will simply exacerbate the noise and bad behaviour problem and is totally unacceptable.

Yours sincerely

Elisabeth Kenwick-Piercy
16 Vineyards
BA1 5NA

ANNEX C

LICENSING ACT 2003 REPRESENTATION FORM

Please read the notes at the back of this form prior to completing it.

I/We object to the following application:

Application number:	
Applicant's name:	BATH PRESERVATION TRUST
Premises name and address:	COUNTRESS OF HUNTINGDON CHAPEL, BATH BA1 5NA
Application for a:	GRANT OF PREMISES LICENCE

Objector Details:

Objector's Name:	MRS E KENWICK - PIERCE
Objector's Address:	16 VINEYARDS BA1 5NA
Organisation name if applicable:	

Objection Details:

My/our representation is relevant to the following licensing objective(s):

- Prevention of crime and disorder ☐
- Prevention of public nuisance ☒
- Protection of children from harm ☐
- Public safety ☐

Please detail your objection(s) as fully as possible in the box below and attach any supporting documents as necessary. If you do not then the Committee may not understand why you have objected.

Try to be as specific as possible and detail how the applicant's proposal will have an adverse effect on one or more of the licensing objectives.

I/We have already made a written representation and have no further comments



see my email of 19 April 2022.

I am aware that a full copy of my representation (including my name and address) will be sent to the applicant and will form part of a public document prior to any hearing on this matter.

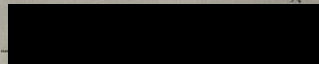
Signed

Wendy Lacey

Date

27 April 2022

Contact telephone number(s)
(This is essential as we may need to contact you at short notice)



ANNEX C

From: P Rotheram [REDACTED]
Sent: 16 April 2022 14:05
To: Licensing <Licensing@BATHNES.GOV.UK>
Subject: Licensing Application Reference: 22/00796/LAPRE

Dear Ms. Stokes,

I am writing as Chairman of the Vineyards Residents' Association about this licensing application, which could potentially have a significant adverse impact on the residential amenity of our neighbourhood.

Vineyards is an entirely residential area. The Countess of Huntingdon's Chapel is in the centre of Vineyards, and three houses - 10, 10A and 11 Vineyards - are within about 3 metres of the chapel. The property has been the source of noise disturbance to neighbours in the past, when the old school house was let out and used for noisy parties.

The present application includes live and recorded music, in addition to plays, films and dance performances until 2300 at night. If this live and recorded music was played at high volume it would cause disturbance and the loss of the neighbours' quiet enjoyment of their property.

The Bath Preservation Trust has in the past put on activities including musical performances, and this has not been an issue. You may say that they are clearly not proposing to turn the museum into a noisy music venue, but since a new application is being made with (presumably) wider scope, what guarantee do we have of that?

We therefore request that if a licence is issued it should include a condition that music should not be played at a volume that can be heard outside the building. We are sure that the Bath Preservation Trust would not want to be the cause of upset to their neighbours and would have no difficulty with such a condition.

If such a condition is not acceptable, we would object to this application on the grounds of prevention of public nuisance.

Yours sincerely,

Patrick Rotheram
Chairman, Vineyards Residents' Association
17 Vineyards, Bath BA1 5NA

ANNEX C

From: vineyards [REDACTED]
Sent: 20 April 2022 19:10
To: Geoff Cannon <Geoff_Cannon@BATHNES.GOV.UK>
Cc: Licensing <Licensing@BATHNES.GOV.UK>
Subject: RE: Licensing Application Reference: 22/00796/LAPRE - Countess of Huntingdon's Chapel, Vineyards, Bath BA1 5NA - Attn. Wendy Stokes

Dear Mr Cannon,

I am currently abroad and the representation form cannot be written to on my phone - it appears to be read-only.

However, I believe that my email contains all the information requested in the form. I am happy to confirm in addition that I am aware that a full copy of my representation (including my name and address) will be sent to the applicant and will form part of a public document prior to any hearing on this matter.

Yours sincerely,

Patrick Rotheram